

Sprout House, Inc.
 A New Jersey Non-profit Corporation
 200 Main Street
 Chatham, New Jersey 07928
 (973) 635-9658

NURSERY SCHOOL

REGISTRATION 2018-2019 September - June

Child's Name: _____ **Sex:** M: _____ F: _____
Birthdate: _____
Mother's Name: _____ **Father's Name:** _____
Address: _____ **City:** _____ **State:** ____ **Zip:** _____
Home Telephone: _____ **Email Address:** _____
Mother's Work/Cell Tel.: _____ **Father's Work/Cell Tel.:** _____

Nursery School hours are 9:00AM – 11:45AM. **Tuition:**
Please select: **2 day MT / ThF (2 ½ yr only)** _____ **\$260.00 per month.**
 3 day MTW / WThF _____ **\$360.00 per month.**
 4 day MTThF _____ **\$450.00 per month.**
 5 day M-F _____ **\$525.00 per month.**

Please select the extended hours needed:

Time Slot:	Monthly Fee for 1 day per week:	Monthly Fee for 5 days per week:	Please check:
Before School 7:30AM – 9:00AM	\$41.00	\$205.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri
Lunch 11:45AM – 12:45PM	\$43.00	\$215.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri
Nap/Rest 12:45PM – 2:45PM	\$54.00	\$270.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri
Afternoon 2:45PM – 4:00 PM	\$34.00	\$170.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri
Late Afternoon 4:00PM – 6:00PM	\$54.00	\$270.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri
Evening 6:00PM – 7:00 PM Comfort Snack - TBD	\$31.00	\$155.00	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri

Due at Registration:		Due in Sept. 2018:	
Registration Fee	\$40.00	**Security Deposit	\$300.00
Sept. 2018 Tuition	\$ _____	June 2019 Tuition	\$ _____
Sept. 2018 Extended Hrs.	\$ _____	June 2019 Extended Hours	\$ _____
*Total Due:	\$ _____	***Total Due:	\$ _____

Monthly payment (Tuition + Extended Hours) = \$ _____ (Due Oct 2018-May 2019)

Other Fees:

Drop-in, based on availability...\$12.00 per hour Late pick-up.....\$10.00 each hour or part of hour
 *Non-refundable unless the space is filled by September 1st. (Less registration fee and \$75.00 fee)
 **Security Deposit is refundable upon completion of the entire school year and payment of all outstanding charges.
 ***Non-refundable unless the space is filled by October 1st

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TUITION AGREEMENT – Term: September 2018 – June 2019

Child's Name _____

Monthly Payment _____

Monthly Payment

I understand that the total monthly payment per child is listed above. I agree to pay the monthly payment on or before the TENTH OF EACH MONTH. This is essential to the school's budget. A late fee of \$10.00 will be charged if payment is received after the 10th of the month. If fees are not paid by the 15th of the month, Sprout House reserves the right to restrict the student's attendance until the outstanding fees are paid.

I understand that there will be no refunds for any absences, scheduled school closings, unscheduled emergency closings or any vacations.

I understand that the cost of programs may change due to changes in costs beyond the school's control.

I understand that my monthly payment will cover only specific days and hours contracted. Pre-arranged extended time (drop-in, based on availability) will be provided at additional cost.

I understand that receipt by the school of September's tuition secures my child's class placement. **September tuition is refundable less a \$75 fee only if the class is filled by September 1st.** I understand that enrollment is on a first come, first served basis and enrollment is limited.

I agree to pay the June tuition by September 10. **June tuition is not refundable unless the space is filled by October 1.**

I agree to pay a Security Deposit by September 10, **refundable after the term only if the term of this contract is completed.**

Additional Fees

I agree to pay a non-refundable registration fee each time my child is newly enrolled. This includes a child who must be enrolled after withdrawing for the summer.

I understand that if I fail to pick up my child at the pre-arranged time, there will be a \$10.00 late fee plus the normal extended time rate per child.

I agree to pay \$25.00 in the event my check is returned by the bank.

Intersession Child Care

On calendar days marked "Intersession Child Care", I understand that, if I have a contract for extended care to 2:45 PM or later, I must pre-register by the deadline noted on the Intersession Sign Up forms.

Child-School Dynamics

I understand that my child's photo may be used for educational or promotional materials.

IN LIEU OF DEVELOPMENTAL SCREENINGS, and in any case when the school deems it necessary, the school reserves the right to terminate service, in which case a refund of unused tuition will be forwarded within 60 days. In some cases, a full evaluation may be required to make that decision. Therefore, it is recommended that any possible concerns be discussed prior to enrollment.

In order to ensure a relaxed, stress-free atmosphere for all, children and parents are expected to behave in ways that demonstrate consideration for the rights and needs of others and to conform to all rules and regulations. I understand that failure to meet these expectations will lead to restrictions or expulsion. If it is deemed necessary to expel a child because of behavior that is harmful to others or him/herself, efforts will be made to give a minimum of two weeks' notice.

I understand that Staff exercises the utmost caution and care regarding the safety of the children. I will save and hold the Sprout House Staff Members and Board Members harmless in all situations.

The above terms are understood and agreed to, and I am enrolling my child pursuant to this agreement.

Parent's Signature

Date

Director/Assistant Director

Date